

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: February 6, 2006

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore CA

TIME: 4:00 pm

MINUTES

1. Call to Order

Chair, Mayor Marshall Kamena, called the meeting to order at 4:10 p.m.

2. Roll Call of Members

Members Present

Marshall Kamena, Mayor, City of Livermore
Marj Leider, Vice Mayor, City of Livermore
Janet Lockhart, Mayor, City of Dublin
Tony Oravetz, Vice Mayor, City of Dublin
Cindy McGovern, Councilmember, City of Pleasanton
Scott Haggerty, Supervisor, Alameda County

Members Absent

Steve Brozosky, Councilmember, City of Pleasanton

A quorum was present.

3. Meeting Open to Public

Mr. Robert Allen, a Livermore resident and former BART Director, again requested that the Board actively consider implementing some sort of direct bus service during the commute hours between the Park-and-Ride in Livermore, which will soon be expanded, and the BART station in East Dublin. Mr. Allen estimated that roughly \$238,000 per year, most of which would come from fares, would underwrite the cost of bus service to and from every train during the commute hours 6 a.m. to 10 a.m. and 3 p.m. to 7 p.m.

4. Recognition for WHEELS Operator of the Quarter

Chair Kamena presented the Wheels Operator of the Quarter award to Dial-A-Ride Driver Joe Wright. On behalf of Wheels, Board of Director Chair Kamena thanked Mr. Wright for providing exemplary service to the clients we serve, to the point that Mr. Wright is the preferred operator for a number of our clients because he cares for them as though they were

members of his family. Mr. Wright's drive, motivation and reliability have led to his selection as a trainer of all new Dial A Ride Operators. Mr. Wright received a Certificate of Recognition, a patch to commemorate the honor and a gift certificate from his employer, as well as congratulations from the entire Board of Directors and applause from all present at the meeting. Chair Kamena said that Mr. Wright truly deserves recognition as Wheels Operator of the Quarter as he always goes above and beyond and is a true inspiration to all. The suggestion was made to publish recognition of Operators of the Quarter on the Wheels web site. (Supervisor Haggerty arrived at 4:15 p.m.)

5. Consent Agenda

A. Minutes of the January 9, 2006 meeting of the Board of Directors

The minutes were corrected for Item 3, Meeting Open to the Public, second sentence to read:

“Mr. Allen estimated that roughly \$238,000 per year, most of which would come from fares, would underwrite the cost of bus service **to and** from every train during the commute hours 6 a.m. to 10 a.m. and 3 p.m. to 7 p.m.”

B. Treasurer's Report for the month of December 2005

C. A Resolution of the Livermore Amador Valley Transit Authority Adopting a Revised Disadvantaged Business Enterprise Policy

D. Change to Existing Check Signing Protocol

Discussion included concerns for changing this process; however, the consensus at both the Committee and Board level was that this process would improve the efficiency of the Agency, while allowing all of the Board members to have visibility to the monthly disbursements as a part of the monthly Treasurer's Report.

Vice Mayor Oravetz moved to approve the consent items with the correction to the Minutes of January 9, 2006 as stated above. Councilmember McGovern seconded, and the motion passed unanimously.

6. Report of Activities of the Wheels Accessible Advisory Committee (WAAC)

The Vice Chair of the Wheels Accessible Advisory Committee (WAAC) updated the Board regarding the activities of the WAAC that included participation on the Tri-Valley Emergency Preparedness Committee, which is in part addressing emergency planning policies and procedures for Wheels Dial A Ride. The WAAC has approved the draft “Missed Service Policy for Wheels Dial A Ride,” which will be presented at the next Operations, Planning and Scheduling Committee meeting. The WAAC also has developed a “Hot Sheet” that allows for review and status updates on several ongoing projects.

7. AC Transit Rapid Program Oral Presentation

Mr. John Twitchell, Transportation Planning Manager at AC Transit, provided an oral presentation on the San Pablo Rapid, a successful rapid bus program, which could be a

potential model for LAVTA's Bus Rapid Transit (BRT). The presentation included background on AC Transit, an explanation of AC Transit's definition of Rapid Bus, and a description of the service changes and technology improvements for the Rapid line. Mr. Twitchell spoke of the marketing and branding efforts, as well as the external coordination involved with Alameda County Congestion Management Agency, seven cities, two counties, and Caltrans. This included a discussion of Transit Signal Priority (TSP) system utilized in the San Pablo Rapid and the system as it is being tested for use in Pleasanton. The statistics provided through surveys indicated that this rapid bus service resulted in a 17% decrease in actual running time and a 77% ridership increase, including almost 20% of the new riders who used their cars to make the same trip previously. Additionally, the performance survey indicated that 82.9% of the respondents rated the overall service of the Rapid Bus at either Excellent or Good. The final points of the presentation included lessons learned with respect to technology, operator training, standardizing the definition of Rapid Bus and improving the design for Rapid shelters and poles. AC Transit is on schedule for implementing an additional Rapid Bus in June of 2006. Discussion included possible timelines for LAVTA BRT implementation and funding possibilities.

8. Approval of Out – of – State Travel for Board Members to Attend the APTA Legislative Conference in Washington D. C.

Supervisor Haggerty moved to authorize out – of – state travel for Mayor Kamena and an additional Director (if available) to attend the 2006 APTA Legislative Conference in Washington D.C. March 5-7, 2006. Vice Mayor Oravetz seconded, and the motion passed unanimously. (Supervisor Haggerty left the meeting at 4:40 p.m.)

9. Matters Initiated by the Board of Directors

Chair Kamena officially introduced and welcomed Vice Mayor Marj Leider to the LAVTA Board of Directors.

Mayor Lockhart asked that based on feedback received, LAVTA be cognizant of safety issues for seniors when looking into buses for the Rapid Bus service. Staff assured the Board that the seating and interior of the buses would be configured according to criteria determined by LAVTA to best meet the needs of the riders, and safety issues would definitely be taken into account.

10. General Manager's Report

Highlighted items included mention of the Operations, Planning & Scheduling Committee meeting originally scheduled for Monday, February 27, 2006 at 4:00 p.m., which has been rescheduled for February 28, 2006 at 3:00 p.m. The General Manager informed the Board regarding the status of the Suburban East Bay Transit Improvement Study and the termination of the contract with the consultant. Remaining funds for this study are to be used to evaluate the labor implications of any joint efforts among the four study agencies. Further discussion included topics to be addressed at the Legislative meetings in March.

11. Adjournment

Chair Kamena adjourned the meeting at 5:27 p.m.